

Registration Form

for an individual attendee and his or her spouse/guest

Register Online

<https://rci-online.org/building-envelope-edu/convention-ts/registration-info/>

Important Dates

Convention and Trade Show Dates

March 14-19, 2019

Convention Early Registration Deadline

Thursday, February 21

Hotel Discount Accommodations Deadline

Thursday, February 21

Annual President-Elect's Golf Tournament

Friday, March 15

Opening Ceremony and Keynote Presentation

Saturday, March 16
1:30 PM

Trade Show

Saturday, March 16
3:15 PM - 7:15 PM

Sunday, March 17
8:45 AM - 12:00 PM

Awards Luncheon

Sunday, March 17
12:30 PM - 1:45 PM

RCI Foundations' Reception and Event

Sunday, March 17
5:30 PM - 7:00 PM

Annual Meeting of the Members

Monday, March 18
12:00 PM - 2:00 PM

President's Reception and Annual Banquet

Monday, March 18
6:30 PM - 11:00 PM

**Note: Children are welcome at the trade show; however, please, no strollers.*

Cancellation Policy

Refund requests received on or before February 14, 2019 will be accepted and issued a 50% refund of the total registration fee. No refunds or credits will be issued for those canceling after February 14, 2019. Individual substitutions are subject to a \$25 administrative fee. There is a \$25 processing fee for all returned checks.

Important Places

Accommodations and Events

Rosen Shingle Creek Resort
9939 Universal Boulevard
Orlando, FL 32819
www.rosenshinglecreek.com
866-996-6338 or 407-996-6338

Annual President-Elect's Golf Tournament

Shingle Creek Golf Club
9939 Universal Boulevard
Orlando, FL 32819
www.shinglecreekgolf.com
866-996-9933

Suggested Attire

Convention and Trade Show*

Business casual

Awards Luncheon

Business casual

RCI Foundations' Reception and Event

Casual

President's Reception and Banquet

Casual



Attendee and Spouse/Guest Registration Form

One Registration Form Per Individual and His/Her Spouse/Guest

This registration form is designed to facilitate easy registration of the individual registrant and his/her spouse/guest. If you have questions regarding how to complete this form, please call 800-828-1902.

Description of Registration Types

Full Registration includes educational programs, region meetings, opening ceremony and keynote, trade show, awards luncheon, annual meeting luncheon, and president's reception and annual banquet.

Spouse/Guest Registration includes educational programs, opening ceremony and keynote, trade show, awards luncheon, annual meeting, and president's reception and annual banquet. Not intended for colleagues. Spouses and guests who register in advance will receive a gift bag.

Single-Day Registration includes the day's educational programs, region meetings, opening ceremony and keynote, trade show, and annual meeting luncheon (if applicable). The awards luncheon, president's reception, and annual banquet are not included.

Student Registration includes education programs, region meetings, opening ceremony and keynote, trade show, awards luncheon, annual meeting luncheon, and president's reception and annual banquet. Must be a current full-time student of engineering, architecture, construction management or similar discipline and provide copy of student ID or proof of full-time student status.

Trade Show Only Registration includes admittance to trade show activities only, both days. Not for exhibitor staff.

Exhibitor Registration: Contact RCI or see your Exhibitor Service Manual for the proper forms.

1 Attendee Information				
First Name	Last Name	Member ID Number	First RCI Convention	<input type="checkbox"/> Yes
Company Name		Phone Number		
Company Address		City	State/Province	Postal Code
Email Address				

2 Spouse/Guest Information <i>This address will be used to welcome and inform spouses/guests of special spouse/guest events and functions.</i>				
First Name	Last Name	Phone Number	First RCI Convention	<input type="checkbox"/> Yes
Address		City	State/Province	Postal Code
Email Address				

3 Payment Method	
Payment Type <input type="checkbox"/> Check (Payable to RCI in U.S. funds) <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> American Express	Return forms with payment to: Events Specialist Ashley Johnson ajohnson@rci-online.org RCI, Inc. 1500 Sunday Drive, Suite 204 Raleigh, NC 27607 800-828-1902 www.rci-online.org
Name of Cardholder _____	
Card Number _____	
3- or 4-Digit Verification Code _____	Expiration Date _____
Signature _____	

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Attendee and Spouse/Guest Registration Form (page 2 of 2)

4 Registration Information

Full registrants and spouse/guest registrants receive awards lunch, annual meeting, and president's reception & banquet at no additional cost.

Indicate Registration Type		RSVP Below						Add Additional Programs Below				Subtotal	
<p>Registration fees on or before February 21</p> <input type="checkbox"/> Full - Member \$495 <input type="checkbox"/> Full - Nonmember \$585 <input type="checkbox"/> Spouse/Guest \$115 <input type="checkbox"/> Student \$100 <input type="checkbox"/> Single Day - Member \$235 <input type="checkbox"/> Single Day - Nonmember \$285 <input type="checkbox"/> Trade Show Only \$75 <p>Registration fees after February 21</p> <input type="checkbox"/> Full - Member \$580 <input type="checkbox"/> Full - Nonmember \$630 <input type="checkbox"/> Spouse/Guest \$115 <input type="checkbox"/> Student \$100 <input type="checkbox"/> Single Day - Member \$235 <input type="checkbox"/> Single Day - Nonmember \$285 <input type="checkbox"/> Trade Show Only \$75		<p>Regional Meetings (w/Box Lunch) – Saturday, 3/16</p>	<p>Opening Ceremony & Keynote – Saturday, 3/16</p>	<p>Trade Show Reception – Saturday, 3/16</p>	<p>Trade Show Breakfast – Sunday, 3/17</p>	<p>Awards Luncheon – Sunday, 3/17</p>	<p>Annual Meeting Luncheon – Monday, 3/18</p>	<p>Pres. Reception & Banquet – Monday, 3/18</p>	<p>Spouse/Guest Outing – Friday, 3/15 Winter Park Art Festival \$30</p>	<p>Spouse/Guest Outing – Monday, 3/18 Everglades Adventure Air Boat \$153</p>	<p>Awards Luncheon – Sunday, 3/17 Add these fees only if you are a single-day registrant or are ordering additional tickets. \$60</p>	<p>President's Reception & Banquet – Monday, 3/18 Add these fees only if you are a single-day registrant or are ordering additional tickets. \$125</p>	<p>Please tally total fees for you and your spouse/guest in this column.</p> <p style="text-align: center;">↓</p>
Attendee Full Name	Registration fee \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
Spouse/Guest Full Name	Registration fee \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____

Indicate if you will be attending any of these events.

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TOTAL

5 Single-Day Registration *Complete this section only if you are a Single-Day Registrant.*

Name	Day(s) of Attendance [indicate day(s) of registration]					
_____	<input type="checkbox"/> Saturday, 3/16	<input type="checkbox"/> Sunday, 3/17	<input type="checkbox"/> Monday, 3/18			
_____	<input type="checkbox"/> Saturday, 3/16	<input type="checkbox"/> Sunday, 3/17	<input type="checkbox"/> Monday, 3/18			

6 Special Needs *Please let us know by Feb. 21 of any special dietary, accessibility or other needs.*