

## 2019 RCI Document Competition

RCI Consultant, Consultant Affiliate, and Quality Assurance Observer members are invited to submit entries for the 2019 Document Competition. Winners will be presented awards at the 2019 RCI International Convention and Trade Show at the Rosen Shingle Creek Resort in Orlando, Florida, March 14-19, 2019. Submitted projects must have completed construction after October 31, 2015 and on or before October 31, 2018.

In 2018, RCI introduced the Special Projects Category. Documents can be submitted in this new category, as well as the traditional Large and Small Construction Project categories, as well as the Report category. Report entries can be any written document pertaining to roofing, waterproofing, or exterior walls, such as survey, forensic analysis, or written peer reviews. Large and Small Construction Project document submissions should include the Project Manual and Drawings. Projects may be for new construction, roof or waterproofing installation, or exterior building envelope renovation design. The "Special Projects" category recognizes that RCI Consultant, Consultant Affiliate, and Quality Assurance Observer members often develop documents that may not fit well into the other project categories. These can include smaller construction projects less than \$250,000 where more unique repair documents are developed, a single unique repair to address a special condition, a more graphical peer review, or any other document type that does not necessarily align with the Report or Large and Small Construction Project categories.

The RCI Document Competition Committee will judge the entries for excellence in regard to such criteria as technical merit and organization, with extra points for complexity and application of innovative concepts

### **Reports will be judged based on:**

- Report provided meaningful information
- Thoroughness
- Readability
- Grammar
- Conclusions
- Recommendations
- Complexity (relative to others)
- Technical merit
- Presentation of document
- Overall professionalism

### **Large and Small Projects will be judged based on:**

- Appropriate cost-effective solution
- Technical merit
- Drawing format
- Drawing content
- Specification format
- Specification content
- Complexity (relative to others)
- Thoroughness - limited change orders and problems
- Presentation of document
- Overall professionalism

### **Special Projects will be judged based on:**

- Appropriate cost-effective solution
- Uniqueness of solution
- Technical merit
- Document format
- Presentation of document
- Grammatical composition
- Readability

- Complexity (relative to others)
- Thoroughness
- Overall professionalism

## 2019 RCI Document Competition

A maximum total of twelve competition awards will be issued. Prizes may be awarded for first, second, and third place in each of the four categories. Awards include:

- |                       |   |
|-----------------------|---|
| 1 <sup>st</sup> Place | Plaque in the name of the entrant and \$1,000 in “RCI Dollars” for any RCI or RCI Foundation products |
| 2 <sup>nd</sup> Place | Plaque in the name of the entrant and \$500 in “RCI Dollars” for any RCI or RCI Foundation products   |
| 3 <sup>rd</sup> Place | Plaque in the name of the entrant and \$200 in “RCI Dollars” for any RCI or RCI Foundation products   |

Competition award winners will be honored at the upcoming RCI Convention. All competition award winners will be on display at the RCI Convention. The award winners for each category and place will be identified.. Attendance by competition finalists at the convention is encouraged but not mandatory.

**To enter this year’s Document Competition, complete the entry form on the following page(s) and send it to RCI postmarked on or before October 31, 2018. Send separate forms for each entry.**

## 2019 RCI DOCUMENT COMPETITION RULES

1. Competition open to RCI Consultant, Consultant Affiliate, and Quality Assurance Observer members only, who acted as the project manager for the document entry.
2. Limited to two entries per person per category.
3. Award will be made in the name of the entering RCI Consultant, Consultant Affiliate, or Quality Assurance Observer member.
4. The committee may elect to not give out 1<sup>st</sup> through 3<sup>rd</sup> place awards in a particular category if there are not deemed to be enough entries meeting the established criteria. In order for an entry to receive an award it must meet minimum criteria established by the document review committee based on a sliding scale using historic evaluation data.
5. A maximum of 10 points can be awarded per judging category with a maximum award of 100 points per entry.
6. All entries and the entry forms must be **postmarked on or before October 31, 2018**, to be considered. Please use the following entry forms or download PDF forms from the RCI website at <http://www.rci-online.org/document-competition.html>.
7. There is no fee for entries. Complete an entry form for each entry submitted. Send entries to RCI at 1500 Sunday Drive, Suite 204, Raleigh, NC 27607.
8. Entries become the property of RCI and portions may be published in RCI *Interface* journal. Submitted materials will not be returned to the entrant.
9. Entries shall be a regular work product funded by fees paid by the client. The work product should include what other coworkers produced in addition to the project manager. Products developed as a marketing tool or as a demonstration are not permitted. Additional enhancement of the document after issuance to the client for the purposes of this competition is not permitted.
10. Entries shall meet the description of the category.
  - A. Reports shall be entirely related to an evaluation or investigation that is directly related to roofing, waterproofing, or exterior walls. Reports shall have been completed and delivered to the client after September 30, 2015 and before October 31, 2018.
  - B. Large and small roofing, waterproofing, and exterior wall construction on the submitted projects must be completed after September 30, 2015 and before October 31, 2018.
  - C. Special projects involving roofing, waterproofing, and exterior wall components shall have been completed or delivered to the client after September 30, 2015 and before October 31, 2018.
9. Entries shall follow submittal package requirements.



## ENTRY FORM FOR 2019 RCI DOCUMENT COMPETITION

Report

Large Project (> \$1,000,000)

Small Project (< \$1,000,000)

Special Projects

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

The following submittal package requirements may be sent separately for receipt at RCI Headquarters postmarked on or before October 31, 2018:

- 1.1 **Abstract** (Mandatory -Use attached Abstract form).
- 1.2 **Abstract Attachment(s)** (non-mandatory additional information at the discretion of applicant)
  - A. Text: Maximum one page – 12 point font.
  - B. Graphics: Maximum two pages for drawings, photographs, etc.
  - C. Format:
    1. 8½" X 11"
    2. 24 pound paper, maximum
    3. One sided
    4. Margins to be 1" right and left
    5. No bindings or covers, one staple in upper left corner
- 1.3 **One (1) document in the complete original format as delivered to the client** (for display at convention).
- 1.4 **One (1) compact disk or flash drive of the member's work product saved as ONE (1) PDF file on the disk** that is suitable for viewing in Adobe Reader. *Client's General Conditions, standard forms, and documents created by others (new projects) do not need to be included with submittal copies. If so, include a table of contents referencing these other works. **Please verify entry file has been properly saved to the CD or flash drive to avoid elimination from the competition. Note: Each entry submitted in the competition must include an individual CD or flash drive consisting of its corresponding entry PDF file.***
- 1.5 **Client Authorization, Attachment A** granting permission to the RCI Consultant, Consultant Affiliate, or Quality Assurance Observer member to enter the submittal in the competition. **Please submit client signed authorization with entry by the deadline to avoid elimination from competition.**

## 2019 RCI Document Competition – Report Submittal Abstract

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_ Company \_\_\_\_\_

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CLIENT:
PROJECT LOCATION:
GENERAL DESCRIPTION:
PROJECT AREA (SQUARE FOOTAGE):
PURPOSE OF REPORT:
ITEMS INVESTIGATED:
WORK PERFORMED BY OTHERS:
TESTING:
OTHER:
CONCLUSIONS:
RECOMMENDATIONS:

## 2019 RCI Document Competition – Project Submittal Abstract

Check appropriate  Small Project (<\$1,000,000)

Entry Category  Large Project (>\$1,000,000)

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_ Company \_\_\_\_\_

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
PROBLEMS TO BE CORRECTED BY THE DESIGN:	
DESCRIPTION OF DESIGN USED TO CORRECT PROBLEM:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	





**RCI  
2019 Document Competition  
Client Authorization**

This document is intended to provide authorization for RCI Consultant/Consultant Affiliate /Quality Assurance Observer member

\_\_\_\_\_, who plans to submit document(s) for RCI's 2019 Document Competition for the below captioned project

\_\_\_\_\_

RCI Document Competition rules require that the RCI Consultant/Consultant Affiliate/Quality Assurance member obtain a signed acknowledgement by an owner or client representative who is authorized to grant permission to use submitted document(s) in the manner described below.

By granting this permission, I understand document(s):

- will be copied and forwarded to RCI for distribution to others for judging;
- may be displayed at the RCI Convention; and,
- can be reprinted in whole or in part by RCI for the purposes of illustrating in print or on websites.

I am authorized to allow use, understand above provisions, and hereby grant permission to RCI and the RCI Consultant/Consultant Affiliate/Quality Assurance Observer member.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company