

2021 IIBEC Document Competition

IIBEC Consultant, Consultant Affiliate, and Quality Assurance Observer members are invited to submit entries for the 2021 Document Competition. Winners will be presented awards at the 2021 IIBEC International Convention and Trade Show at the Sheraton Phoenix Downtown and the Phoenix Convention Center in Phoenix, Arizona, March 4-9, 2021. Submitted projects must have completed construction after October 31, 2017 and on or before October 30, 2020.

In 2018, IIBEC, introduced the Special Projects Category. Documents can be submitted in this new category, as well as the traditional Large and Small Construction Project categories, and the Report category. Report entries can be any written document pertaining to roofing, waterproofing, or exterior walls, such as survey, forensic analysis, or written peer reviews. Large and Small Construction Project document submissions should include the Project Manual and Drawings. Projects may be for new construction, roof or waterproofing installation, or exterior building envelope renovation design. The Special Projects category recognizes that IIBEC Consultant, Consultant Affiliate, and Quality Assurance Observer members often develop documents that may not fit well into the other project categories. These can include smaller construction projects less than \$250,000 where more unique repair documents are developed, a single unique repair to address a special condition, a more graphical peer review, or any other document type that does not necessarily align with the Report or Large and Small Construction Project categories.

The IIBEC Document Competition Committee will judge the entries for excellence in regard to such criteria as technical merit and organization, with extra points for complexity and application of innovative concepts.

Reports will be judged based on:

- Report provided meaningful information
- Thoroughness
- Readability
- Grammar
- Conclusions
- Recommendations
- Complexity (relative to others)
- Technical merit
- Presentation of document
- Overall professionalism

Large and Small Projects will be judged based on:

- Appropriate cost-effective solution
- Technical merit
- Drawing format
- Drawing content
- Specification format
- Specification content
- Complexity (relative to others)
- Thoroughness - limited change orders and problems
- Presentation of document
- Overall professionalism

Special Projects will be judged based on:

- Appropriate cost-effective solution
- Uniqueness of solution
- Technical merit
- Document format
- Presentation of document
- Grammatical composition

- Readability
- Complexity (relative to others)
- Thoroughness
- Overall professionalism

2021 IIBEC Document Competition

A maximum total of twelve competition awards will be issued. Prizes may be awarded for first, second, and third place in each of the four categories. Awards include:

1 st Place	Plaque in the name of the entrant and \$1,000 in "IIBEC Dollars" for any IIBEC or RCI-IIBEC Foundation products
2 nd Place	Plaque in the name of the entrant and \$500 in "IIBEC Dollars" for any IIBEC or RCI-IIBEC Foundation products
3 rd Place	Plaque in the name of the entrant and \$200 in "IIBEC Dollars" for any IIBEC or RCI-IIBEC Foundation products

Competition award winners will be honored at the upcoming IIBEC Convention. All competition award winners will be on display at the IIBEC Convention. The award winners for each category and place will be identified. Attendance by competition finalists at the convention is encouraged but not mandatory.

To enter this year's Document Competition, complete the entry form on the following page(s) and submit it to IIBEC on or before October 30, 2020 on or before 11:59 PM EST. Send separate forms for each entry.

2021 IIBEC DOCUMENT COMPETITION RULES

1. Competition open to IIBEC Consultant, Consultant Affiliate, and Quality Assurance Observer members only, who acted as the project manager for the document entry.
2. Limited to two entries per person per category.
3. Awards will be made in the name of the entering IIBEC Consultant, Consultant Affiliate, or Quality Assurance Observer member.
4. The committee may elect to not give out 1st through 3rd place awards in a particular category if there are not deemed to be enough entries meeting the established criteria. In order for an entry to receive an award it must meet minimum criteria established by the document review committee based on a sliding scale using historic evaluation data.
5. A maximum of 10 points can be awarded per judging category with a maximum award of 100 points per entry.
6. All entries and the entry forms must be **submitted on or before October 30, 2020 at 11:59 PM EST** to be considered. Please use the following entry forms or download PDF forms from the IIBEC website at <https://iibec.org/2021-iibec-document-competition/>.
7. There is no fee for entries. Complete an entry form for each entry submitted. Load your submissions at <https://iibec.org/2021-iibec-document-competition/>.
8. Entries become the property of IIBEC and portions may be published in IIBEC *Interface* journal. Submitted materials will not be returned to the entrant.
9. Entries shall be a regular work product funded by fees paid by the client. The work product should include what other coworkers produced in addition to the project manager. Products developed as a marketing tool or as a demonstration are not permitted. Additional enhancement of the document after issuance to the client for the purposes of this competition is not permitted.
10. Entries shall meet the description of the category.
 - A. Reports shall be entirely related to an evaluation or investigation that is directly related to roofing, waterproofing, or exterior walls. Reports shall have been completed and delivered to the client after October 31, 2017 and before October 30, 2020.
 - B. Large and small roofing, waterproofing, and exterior wall construction on the submitted projects must be completed after October 31, 2017 and before October 30, 2020.
 - C. Special projects involving roofing, waterproofing, and exterior wall components shall have been completed or delivered to the client after October 31, 2017 and before October 30, 2020.
11. Entries shall follow submittal package requirements.

ENTRY FORM FOR 2021 IIBEC DOCUMENT COMPETITION

☐ Report

☐ Large Project (> \$1,000,000)

☐ Small Project (< \$1,000,000)

☐ Special Projects

Member Name: _____

Member I.D. No. : _____

Company: _____

Address: _____

Phone: _____ Fax: _____

Requirements for entry are below. These entry items must be submitted on or before October 30, 2020 at 11:59 PM EST:

1.1 **Abstract** (Mandatory -Use attached Abstract form).

1.2 **Abstract Attachment(s)** (non-mandatory additional information at the discretion of applicant)

A. Text: Maximum one page – 12 point font.

B. Graphics: Maximum two pages for drawings, photographs, etc.

C. Format:

1. 8½" X 11"

2. Margins to be 1" right and left

3. One sided

If selected for an award, all items below are required to be printed and mailed to IIBEC Headquarters on or before February 1, 2021.

1.3 **Abstract** (Mandatory -Use attached Abstract form).

1.4 **Abstract Attachment(s)** (non-mandatory additional information at the discretion of applicant)

A. Text: Maximum one page – 12-point font.

B. Graphics: Maximum two pages for drawings, photographs, etc.

C. Format:

1. 8½" X 11"

2. Margins to be 1" right and left

3. One sided

4. 24 pound paper, maximum

5. No bindings or covers, one staple in upper left corner

- 1.5 **One (1) document in the complete original format as delivered to the client** (for display at convention).
- 1.6 **One (1) PDF suitable for viewing in Adobe Reader** containing Client's General Conditions, standard forms, and documents created by others (new projects) do not need to be included with submittal copies. If included, add a table of contents referencing these other works.
- 1.7 **Client Authorization, Attachment A** granting permission to the IIBEC Consultant, Consultant Affiliate, or Quality Assurance Observer member to enter the submittal in the competition. ***Please submit client signed authorization with entry by the deadline to avoid elimination from competition.***

2021 IIBEC Document Competition – Report Submittal Abstract

Member Name: _____

Member I.D. No. : _____ Company _____

CLIENT:
PROJECT LOCATION:
GENERAL DESCRIPTION:
PROJECT AREA (SQUARE FOOTAGE):
PURPOSE OF REPORT:
ITEMS INVESTIGATED:
WORK PERFORMED BY OTHERS:
TESTING:
OTHER:
CONCLUSIONS:
RECOMMENDATIONS:

2021 IIBEC Document Competition – Project Submittal Abstract

Check appropriate ☐ Small Project (<\$1,000,000)

Entry Category ☐ Large Project (>\$1,000,000)

Member Name: _____

Member I.D. No. : _____ Company _____

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
PROBLEMS TO BE CORRECTED BY THE DESIGN:	
DESCRIPTION OF DESIGN USED TO CORRECT PROBLEM:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	

2021 IIBEC Document Competition – Special Project Submittal Abstract

(Special Projects include peer reviewed documents, unique projects, and those < \$250,000)

Member Name: _____

Member I.D. No. : _____ Company _____

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
TYPE OF DOCUMENT DEVELOPED IN SCOPE OF SERVICES:	
DESCRIPTION OF ISSUE TO BE ADDRESSED:	
DESCRIPTION OF DESIGN USED TO ADDRESS ISSUE:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	

**IIBEC
2021 Document Competition
Client Authorization**

This document is intended to provide authorization for IIBEC Consultant/Consultant Affiliate /Quality Assurance Observer member

_____, who plans to submit document(s) for IIBEC's 2021 Document Competition for the below captioned project:

IIBEC Document Competition rules require that the IIBEC Consultant/Consultant Affiliate/Quality Assurance member obtain a signed acknowledgement by an owner or client representative who is authorized to grant permission to use submitted document(s) in the manner described below.

By granting this permission, I understand document(s):

- will be copied and forwarded to IIBEC for distribution to others for judging;
- may be displayed at the IIBEC Convention; and,
- can be reprinted in whole or in part by IIBEC for the purposes of illustrating in print or on websites.

I am authorized to allow use, understand above provisions, and hereby grant permission to IIBEC and the IIBEC Consultant/Consultant Affiliate/Quality Assurance Observer member.

Signature

Date

Printed Name

Company