



November 8, 2023

Dear Fellow IIBEC Members,

The IIBEC Board of Directors has recently recommended a proposed revision to the *IIBEC Bylaws*, and voting members of IIBEC must vote to approve the proposed changes. The Bylaws Amendments vote will be divided into two (2) ballot questions.

### **Ballot Question #1 – Administrative/Legal Changes**

The first ballot question will cover the following administrative and legal changes:

- Changes to accommodate the changing business practices of the organization, and to ensure the document is gender neutral since a growing number of building enclosure consultants are women (as recommended by our Diversity and Inclusion Committee).
- Changes recommended following a legal review including removing several items from the bylaws and moving them to the *IIBEC Policy Guidelines* where they will better serve the organization and updating a few sections where the current bylaws did not comply with current North Carolina nonprofit corporation law.
- Finally, language was added to create a Certification Council to comply with ANSI/ANAB rules for personnel certification bodies. This is a requirement for IIBEC to become a certification body and have IIBEC credentials recognized by ANSI/ANAB. The IIBEC Board voted to become ANSI/ANAB accredited more than 5 years ago, and this is a mandatory step in that process.

### **Ballot Question #2 – Affiliate Membership**

The second ballot question addresses the proposal to sunset the member classifications, “Consultant Affiliate” and “Industry Affiliate”.

Under this proposed revision, those IIBEC members who hold this category of membership – “Consultant Affiliate” or “Industry Affiliate” or who join as an “Affiliate” by December 31, 2023 – would not be affected. They may retain this category of membership indefinitely until membership is deactivated. However, beginning on January 1, 2024, IIBEC will no longer offer this category for new memberships.

IIBEC created the “affiliate” category of membership many years ago, and after extensive research and deliberation the Board determined that it was no longer necessary to offer the affiliate category of membership moving forward. Removing these membership categories will streamline the membership process, remove the logistics of linking sponsors and affiliates, allow IIBEC to provide more direct membership discount and incentive programs, and improve the administration and renewal procedures for IIBEC members.

### **Bylaws Amendment Process**

In accordance with Article 20 of the *IIBEC Bylaws*, please note that this serves as your notification of a bylaws amendment vote, open to all voting members for a period of four (4) weeks. To view the bylaws amendment, please visit [www.iibec.org/bylaws-amendments](http://www.iibec.org/bylaws-amendments).

In addition to viewing the changes, this webpage will serve as a forum so that IIBEC members have the opportunity to comment on these changes. As a reminder, IIBEC members are governed by the *IIBEC Code of Ethics* and the *Code of Conduct*. Participation in the online forum will be governed by these codes. To ensure that only members participate in the forum, there will be an approval process for comments, and only members in good standing can comment. Only relevant and germane comments will be approved for posting to the site.

The bylaws vote will be open from November 15-December 15, 2023. All eligible voting members will receive a secure voting link when the voting opens on November 15, 2023.

I encourage all IIBEC voting membership to take part in casting their ballot. Thank you for your continued support of our organization.

Cordially,

A handwritten signature in blue ink, appearing to read 'JHogan', with a long horizontal flourish extending to the right.

*Jennifer Hogan, REWC, RRO  
Secretary Treasurer*