

CEH Renewal Requirements

Continuing Education Hours (CEH) Requirements & Guidelines for IIBEC Credential Renewal



This document applies to all certificants seeking renewal of an IIBEC credential.

Purpose

This document outlines the Continuing Education Hour (CEH) requirements and acceptable activities for maintaining IIBEC credentials through renewal.

1 CEH Requirements and Timing

RRC®, RWC®, REWC®	12 CEHs	Annual (see timing below)*	CEHs must relate to: roofing, waterproofing, exterior wall, or building enclosure related industries
RRO®, REWO®	10 CEHs	Annual (see timing below)*	CEHs must relate to: roofing, waterproofing, exterior wall, or building enclosure related industries
RBEC®	15 CEHs	Annual (see timing below)*	CEHs must relate to: roofing, waterproofing, exterior wall, or building enclosure related industries
CBECxP®	12 CEHs	Within the preceding 12 months prior to recertification application	CEHs must relate to: building commissioning, building enclosure consulting, building construction sciences

*Timing of CEHs (All Credentials Except CBECxP):

- CEHs earned up to 18 months prior to renewal are accepted
- CEHs earned up to 3 months after expiration are accepted

If you hold multiple IIBEC credentials, you are not required to complete continuing education hours for each credential separately. You only need to fulfill the highest CEH requirement among the credentials you hold.

2 Acceptable Sources of CEHs

IIBEC Education:

- CEHs may be earned through the following IIBEC programs:
- Chapter meetings
- E-learning programs
- Building Enclosure Symposium
- Annual Convention
- Other IIBEC-approved courses

Non-IIBEC Education:

CEHs may also be earned through non-IIBEC programs, provided the activity meets the following criteria:

- Must be technical in nature
- Must be relevant to roofing, waterproofing, exterior wall, or building enclosure industries
- Must not be sales- or product-oriented
- Online programs are acceptable
- Preapproval is not required

Approved Providers & Courses

A list of courses and providers that are currently IIBEC CEH-approved and offered on a continuous basis is available at IIBEC.org.

Eligibility Determination

IIBEC reserves the right to review and determine the eligibility of all submitted CEHs.

3 Presenting and Research/Development

IIBEC National or IIBEC Chapter-Sponsored Core Courses

- In order to claim IIBEC CEHs, presenters must complete and submit the required form issued by the Education Department.
- Once the form is approved by the Education Department, IIBEC CEHs will be automatically processed by IIBEC Staff to the presenter's IIBEC account.

For additional information, contact the IIBEC Education Team at education@iibec.org.

Non-IIBEC Core Courses or Programs/Events

- 3 CEHs per presentation hour (Total teaching hours x 3 = Total number of CEHs)
- Up to 12 CEHs for research and development

Examples:

- Presenting a non-IIBEC Core Course, such as a lunch-and-learn seminar, at an IIBEC Chapter event.
- Speaking at a non-IIBEC technical conference.
- Developing a course/webinar on a technical topic to be presented at a professional organization.

4 IIBEC Annual Convention/IIBEC Building Enclosure Symposium Session Speakers, Authors, Content Reviewers, and Moderators

- Individuals are eligible to earn IIBEC CEHs for serving as a session speaker, session content author, session content technical reviewer, and/or in-room session moderator for the IIBEC Annual Convention and IIBEC BES events.
- The amount of CEHs awarded for various IIBEC event roles is outlined below and will be automatically processed by IIBEC Staff to the individual's IIBEC account within 3 weeks from the date of the event.

IIBEC Event Role	Total CEHs awarded
Session Content Author paper/article, presentation, assessment questions	6.0
Content Technical Reviewer Event Committee, IIBEC <i>Interface</i> Editorial Board	4.0
Session Speaker	2.0
In-Room Session Moderator	2.0

5 Publications and Professional Contributions

- Technical article or accepted conference paper: 6 CEHs
- Convention or Symposium presenter: 3 CEHs per hour
- Published book chapter: 10 CEHs per chapter
- Chapter Annual General Meeting (AGM) (non-technical): 1 CEH

6 Academic and Apprenticeship Credit

College-Level Coursework:

- 12 CEHs per semester (related fields only)

Apprenticeship Programs:

- 10 CEHs per 300 hours

7 Reporting Requirements

- All non-IIBEC CEHs must be self-reported in the IIBEC User Portal
- Documentation is required for submitted CEHs
- To report CEHs for attending the **IIBEC Convention and Trade Show** and **IIBEC Building Enclosure Symposium** events, refer to the event-specific credit claim link and instructions. For questions, reach out to education@iibec.org.
- CEHs for attending an IIBEC chapter-sponsored Core Course are automatically processed to attendee IIBEC accounts.

Unless otherwise noted, IIBEC CEHs earned must be self-reported.