

## 2023 IIBEC Building Enclosure Symposium Speaker Timeline

*\* any modifications to this timeline will be communicated by IIBEC*

<b>Wednesday, June 13 1:00 EST</b>	<ul style="list-style-type: none"> <li>• BES Content Development meeting (Zoom)- <b>Invite to follow.</b></li> <li>• It is required that at least one author/presenter from each presentation be present.</li> <li>• This meeting will discuss content requirements for articles and session content.</li> </ul>
<b>Friday, June 23</b>	<ul style="list-style-type: none"> <li>• Draft Articles Due <i>(Draft articles routed to Peer and Copy Editors)</i></li> </ul>
<b>Friday, July 14</b>	<ul style="list-style-type: none"> <li>• Peer Review and Copy Editing Complete <i>(Articles with editing requests incorporated are routed to authors)</i></li> </ul>
<b>Friday, August 4</b>	<ul style="list-style-type: none"> <li>• Final Article Due <i>(all edits completed by authors)</i></li> <li>• Draft PowerPoints and Assessment Questions due by authors/presenters to IIBEC</li> </ul>
<b>Friday, August 18</b>	<ul style="list-style-type: none"> <li>• Staff review of PowerPoint and Assessment Questions Conducted <i>(Final Articles on file &amp; routed to Committee with PPTs/Questions)</i></li> </ul>
<b>Friday, September 1</b>	<ul style="list-style-type: none"> <li>• Committee's Review of PowerPoints and Assessment Questions Complete <i>(Routed back to Authors)</i></li> </ul>
<b>Friday, September 15</b>	<ul style="list-style-type: none"> <li>• Final PowerPoints and Assessment Questions submitted by authors/presenters <i>(FINAL versions of PowerPoints, Questions, and Article are on file with IIBEC at this time)</i></li> </ul>
<b>Wednesday, September 20 1:00 EST</b>	<ul style="list-style-type: none"> <li>• BES Logistics Meeting (Zoom) <b>Invite to follow.</b></li> <li>• A discussion of on-site logistics will take place</li> </ul>
<b>September 29-30</b>	<ul style="list-style-type: none"> <li>• <b>Building Enclosure Symposium- Orlando, Florida</b> Rosen Shingle Creek Resort 9939 Universal Blvd Orlando, FL 32819-8701 US</li> </ul>